



King County
OVERWEIGHT PREVENTION MANAGER
PROJECT/PROGRAM MANAGER IV
PUBLIC HEALTH – SEATTLE & KING COUNTY
PREVENTION DIVISION
Annual Salary Range: \$68,070 – \$86,282
Job Announcement: 05TA4914
OPEN: 2/7/05 CLOSED: Open Until Filled

WHO MAY APPLY: This career service position is open to all qualified applicants.

WHERE TO APPLY: Required forms and materials **must** be sent to: **Employment Services, 999 3rd Avenue, Suite 600, Seattle, WA 98104**. Applications materials must be received by 5:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Dorann Loehr at (206) 205-5810 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed. Application materials may be faxed to (206)205-5430.

FORMS AND MATERIALS REQUIRED: A [King County application form, data sheet](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

WORK LOCATION: *Wells* Fargo Center, 999 Third Avenue, Suite 500, Seattle, WA 98104

WORK SCHEDULE: This career service position is exempt from the provisions of the Fair Labor Standards Act, and is not overtime eligible. The work week is normally Monday through Friday.

POSITION SUMMARY: This is a career service position is supervised by the Prevention Division Manager. This is a catalytic leader accountable for preventing overweight and obesity in King County by promoting healthy eating and active living. The position will provide leadership both inside and outside of the department in mobilizing and aligning public health staff, community leaders, organizations, stakeholders, policy makers and residents to implement coordinated strategic actions that will lead to improved population-level health outcomes in healthy eating and physical activity levels.

Examples of these population-level and behavioral outcomes include:

- Increasing the proportion of residents who consume at least five servings of fruits or vegetables a day,
- Increasing the proportion of mothers who breastfeed their children through age one,
- Increasing the proportion of residents consuming recommended serving sizes and consuming balanced caloric meals and snacks, and
- Increasing the proportion of King County residents that have at least 30 minutes of moderate physical activity on most days of the week or 20 minutes of heavy physical activity three days a week.

The position will use information from the research literature, best practices and the King County community to recommend public policy changes that promote healthy eating and more exercise. The recommendations will be made to the Leadership Group of Public Health, the King County Board of Health, and other relevant bodies.

PRIMARY JOB FUNCTIONS INCLUDE: The position duties will include the following leadership, planning and evaluation activities:

- Assure the development, prioritization, and implementation of a healthy eating and active living strategic action plan focused on achievable short-term and long-term outcomes using relevant behavioral and socio-ecological theory, research findings, and established best practices.
- Maintain up-to-date inventory of active living and healthy eating initiatives, programs and activities of the public health system in King County (e.g. governmental, community organization, health care, academic, business and faith-based sectors).
- Identify critical gaps in existing strategies and interventions and develop strategic actions to address them.
- Develop a cross-divisional and community-integrated strategic action plan and annual Departmental work plan.
- Develop and measure short-term and long-term process, impact and outcome performance.
- Ensure the evaluation of initiatives, programs and activities in the execution of the strategic plan and stated outcomes. Analyze this information and recommend continuing or modifying existing programs or developing new initiatives.

The position duties will include the following policy development activities:

- Engage policy makers, community leaders, health-care providers, specific at-risk populations, community stakeholders, and others in public policy development and implementation.
- Prepare options and position papers and present to the Department's Leadership Group.
- Assist in the development and execution of strategic Board of Health actions and policy that will support active living and healthy eating population outcomes.

The position duties will include the following resource development activities:

- Develop proposals for new department program and policy initiatives. Implement approved proposals.
- Develop grant applications and serve as the Department's liaison with community in joint grant applications.
- Develop linkages to local, state and national public health active living and healthy eating programs and network with cutting-edge programs.

The position will also fulfill the following training activities:

- Maintain current knowledge of active living and healthy eating research findings and interventions.
- Disseminate this knowledge to Department staff and the community, elected officials, and other stakeholders.

QUALIFICATIONS:

- Knowledge of public health principles.
- Skill in grant writing, acquisition, implementation and evaluation.
- Skill in developing and implementing health improvement or prevention programs, including both nutrition and physical activity programs.
- Excellent project management skills.
- Skill in identifying community health needs.
- Skill in building and working effectively in community coalitions and partnerships.
- Excellent oral and written communications skills.
- Skill in public policy development applicable to the areas of promoting healthy eating and physical activity.
- Strong public speaking skills.
- Skill in directing the work of a multidisciplinary staff.

DESIRED QUALIFICATIONS:

- Masters Degree in Public Health or other closely related field, plus five years experience in a large public health, community health or prevention organization.
- Doctoral level training desirable.

NECESSARY SPECIAL REQUIREMENTS:

- The selected candidate must pass a thorough background investigation.
- Valid Washington State Driver's License or the ability to travel to locations in King County that may not be served by public transportation.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law
- Employees are required to adhere to OSHA/WISHA guidelines including but not limited to completing their mandatory trainings on time.

UNION MEMBERSHIP: Non-represented

CLASS CODE: 8247 SEQUENCE NUMBER: 80-8247-2223